Panel Date	Decision	Action	Response	Date
	Town Centres/High Street Viability			
07/07/16	Following a suggestion from a Member it was decided that Town Centres/High Street Viability should be scrutinised in order to help shape future policies for town centre uses.	Working to include the investigation of the following areas: Marketing, Car Parks, Licensing, Property Portfolio and BID Huntingdon.	being dealt with by separate work streams. The topic will	
06/10/16	Members have agreed to accept the topic on to the work programme and invite the relevant Executive Councillors to future meetings of the Panel to update Members on their work.			
08/12/16	The Panel received the Review of Street Markets (Huntingdon and St Ives).			
08/12/16	The Executive Councillor for Strategic Resources was in attendance to discuss the Council's Commercial Investment Strategy.			
02/02/17	The BID Huntingdon were in attendance to explain the work it has carried out and the BID renewal ballot. In addition, Members considered a report on the delegation of powers to cast HDC's votes in the BID renewal ballot.			
	Car Parking Strategy			
06/10/16	The Panel received the Review of Fees and Charges – Car Parks report. Members decided that a task and finish group should be established to review all the options for car park fees.			

Panel Date	Decision	Action	Response	Date
03/11/16	The Panel discussed the Car Parking Strategy Task and Finish Group following Cabinet's agreement to the establishment of the group.	The Panel appointed Councillors D B Dew, R Fuller, I D Gardener and T D Sanderson to the group.	A project proposal and terms of reference have been drafted. The Portfolio Holder is reviewing them before sharing them with Overview and Scrutiny Members.	06/04/2017
06/10/16	Local Plan To 2036 Members agreed to keep the Local Plan to 2036 on the work programme. A task and finish group has not be established however the Panel have agreed that the Chairman should become the Panel expert on the topic.			
08/12/16	The Panel received and discussed the Local Plan and Infrastructure Planning Update.		The Panel is to receive an update on the Local Plan and Infrastructure Planning at its meeting in April 2017.	06/04/2017
06/10/16	Devolution Members agreed to keep Devolution on the work programme however before appointing a Panel expert, Members would like to invite the relevant Executive Councillor responsible to a future Panel meeting to update the Panel on what work has been done so far.			
03/11/16	The Panel received an update on Devolution from the Executive Leader.			

Panel Date	Decision	Action	Response	Date
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	Housing Working Group			
06/10/16	Members agreed that a Housing Working Group (formally known as the Affordable Housing Working Group and the Registered Social Providers Working Group) should be resurrected to review housing policy as and when required.			
03/11/16	The Panel decided to reconstitute the Housing Working Group with Councillors D B Dew, R Fuller and T D Sanderson appointed to the group.		Officers are working on a scoping document for consultation with the Panel.	To be decided.
05/01/17	Councillor R Fuller has been appointed to the Cabinet and therefore can no longer be a Member of the Working Group. The Panel will have to appoint a replacement.		The Panel are expecting the Housing Strategy at its meeting in June 2017.	08/06/2017
	Reports Due/Regular Items			
Quarterly	Representatives on External Organisations Selected Members represent the Council on various External Organisations.	The Panel received an update report at its meeting in November 2016.	Next report is due at the Panel meeting in July 2017.	06/07/2017
	Huntingdonshire Design Guide	SPD to be complete this year.	SPD to be complete this year.	09/03/2017
	Marketing Strategy Work Programme The Panel have requested annual updates on the work programme.	The Panel is to receive annual updates on the marketing strategy work programme.	Report was presented in July 2016.	06/07/2017